



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

JATINDRA RAJENDRA MAHAVIDYALAYA

- Name of the Head of the institution

GEETALI BERA

- Designation

PRINCIPAL (IN CHARGE)

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

03482247244

- Mobile No:

9434687179

- Registered e-mail

principal@jrm.org.in

- Alternate e-mail

mukherjeresubhadip10@gmail.com

- Address

Vill - Amtala, P.O - Amtala, P.S  
- Nowda, Dist - Murshidabad

- City/Town

BERHAMPORE

- State/UT

WEST BENGAL

- Pin Code

742121

#### 2. Institutional status

- Affiliated / Constitution Colleges

AFFILIATED

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF KALYANI**
- Name of the IQAC Coordinator **SUBHADIP MUKHERJEE**
- Phone No. **03482247244**
- Alternate phone No. **03482247107**
- Mobile **9547278419**
- IQAC e-mail address **mukherjeresubhadip10@gmail.com**
- Alternate e-mail address **principal@jrm.org.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://old.jrm.org.in/Reports.htm>  
[1](#)

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://jrm.org.in/calender.html>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>Nil</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.39</b>	<b>2016</b>	<b>02/12/2016</b>	<b>01/12/2021</b>

**6. Date of Establishment of IQAC** **29/01/2014**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **No**

- Upload latest notification of formation of IQAC **No File Uploaded**

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Due to Covid-19, offline classes couldn't be conducted. So for completion of course and benefit of students the IQAC arranged to take online classes and to give short note/study materials through Google Meet, Zoom Cloud and Whatsapp Group. IQAC instructed the teachers to prepare the question bank and to conduct class test, quiz through online mood. Another notable contribution is that IQAC conducted a number of online council of our students to help them combating menacing anxiety and fear of the pandemic.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1. To conduct online classes during lockdown period 2. To encourage teachers to prepare question bank and to give short notes for the student 3. To encourage NSS volunteers to observe different days and to extend their voluntary services to help the local people during Covid period. 4. Requisition for the post of English and Philosophy to be submitted to West Bengal College Service Commission. 5. Screening committee to be framed for CAS of two full time Teachers namely - Kutubuddin Biswas and R. K. Baidya as they have fulfilled the API score.</p>	<p>1. Whatsapp groups were created for each subject for communication with the respective teachers and students. The problems of the students were addressed through these groups, or on more involved cases through personal communication over phone. 2. Teachers have prepared the Question Bank as per the students needs. 3. Like every year this year also World Environment day is celebrated but the process of the celebration was a little bit different from the last year due to pandemic situation. Volunteers celebrated this day by planting tree in their homes and neighbourhood. Independence day, republic day have been celebrated this year following all the covid rules. Due to Covid situation no more days was celebrated this year.</p>

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	JATINDRA RAJENDRA MAHAVIDYALAYA
• Name of the Head of the institution	GEETALI BERA
• Designation	PRINCIPAL ( IN CHARGE )
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03482247244
• Mobile No:	9434687179
• Registered e-mail	principal@jrm.org.in
• Alternate e-mail	mukherjeresubhadip10@gmail.com
• Address	Vill - Amtala, P.O - Amtala, P.S - Nowda, Dist - Murshidabad
• City/Town	BERHAMPORE
• State/UT	WEST BENGAL
• Pin Code	742121
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	UNIVERSITY OF KALYANI
• Name of the IQAC Coordinator	SUBHADIP MUKHERJEE
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• Alternate phone No.	03482247107				
• Mobile	9547278419				
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• Alternate e-mail address	principal@jrm.org.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://old.jrm.org.in/Reports.html">http://old.jrm.org.in/Reports.html</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://jrm.org.in/calender.html">http://jrm.org.in/calender.html</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2007	31/03/2007	30/03/2012
Cycle 2	B	2.39	2016	02/12/2016	01/12/2021
<b>6.Date of Establishment of IQAC</b>			29/01/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>Due to Covid-19, offline classes couldn't be conducted. So for completion of course and benefit of students the IQAC arranged to take online classes and to give short note/study materials through Google Meet, Zoom Cloud and Whatsapp Group. IQAC instructed the teachers to prepare the question bank and to conduct class test, quiz through online mood. Another notable contribution is that IQAC conducted a number of online council of our students to help them combating menacing anxiety and fear of the pandemic.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
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<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<p><b>14. Whether institutional data submitted to AISHE</b></p>	
Year	Date of Submission
2020-21	06/02/2022
<p><b>15. Multidisciplinary / interdisciplinary</b></p>	



Jatindra Rajendra Mahavidlaya, being an affiliated college it doesn't have academic autonomy in any of its programs. However as the college is presently a single stream institution inter departmental faculty exchange program is being attempted to implemented as part of a teaching method. It has undertaken multidisciplinary projects under the college programs by the dept. of Arabic, Bengali, English, Sanskrit, History, Philosophy, Political Science, and Education. When University provides a curriculum to implement the multidisciplinary/interdisciplinary of the new education policy the college will adhere this. However has avail an opportunity within the campus to implement multidisciplinary courses.

#### **16.Academic bank of credits (ABC):**

With the introduction NEP 2020, students can take advantages of academic bank of credits in process on the courses provided in the college. This is an innovative idea to earn a deposit a credit through various national scheme. It shall be also considered credit transferred and accumulation in this prohibition by the students will able to earn the credit and to get the program completed.

#### **17.Skill development:**

The restriction of an affiliated college, the college is decided to introduce skill oriented course, add on, certificate courses, value added courses beyond college hours through blended mode.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Appropriate integration of Indian Knowledge the college has always believed in blending tradition into its system of student development. The college sustain 4 language dept. namely Arabic, Bengali, Sanskrit and English introducing students to ancient culture. Without the consent of the affiliating university a more formal induction within the curriculum is not possible.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Focus on Outcome based education the college conducts various value based programs by different means such as seminar interaction, quiz, debates etc. students are made aware of positive approach and internalize honesty, participation, women empowerment etc. Without the consent of the affiliating university a more formal induction within the curriculum is not

possible.

## 20.Distance education/online education:

Sl. No	Types	University	Subjects
1	Directorate of open and distance learning	University of Kalyani	<ul style="list-style-type: none"> <li>• Bengali</li> <li>• English</li> <li>• Education</li> <li>• History</li> </ul>
2	Directorate of open and distance learning	Netaji Subhas Open University	<ul style="list-style-type: none"> <li>• Bengali</li> <li>• History</li> <li>• Education</li> <li>• Pol. Science</li> <li>• MSW</li> <li>• English</li> </ul>

## Extended Profile

### 1.Programme

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

2439

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

746

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>495</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>12</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>13</b>
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>43</b>
Total number of Classrooms and Seminar halls	
4.2	<b>2443795</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>37</b>
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and	

documented process

In order to ensure efficiency in the curriculum delivery process all courses begin in new academic session with detailed and comprehensive plan with the help of academic calendar. Further regular meetings, discussion and reviews at department level ensure that the outcomes are being met on time. College follows the latest CBCS curriculum adopted for undergraduate course since 2018

For smooth curriculum delivery mechanism during pandemic situation the online classes were started. The teachers are constantly in touch with the students to resolve all barriers. All dept. adapted learner centric approaches towards teaching. Concise notes are provided to the students to help understand the topics in better manner. Class test, home assignments etc. all are taken through online mode.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar lays out the teaching hours which enable teachers to plan for their lectures in advance, complete the syllabus on time and ensure that adequate time have been allotted according to the needs of the students.

Thus the academic calendar helps to need the desire learning outcomes target. The academic calendar is prepared in accordance with holiday and exam days and semester wise lesson plan for all the dept. of the college. These enables teacher to evaluate their own performance and monitor the preparedness of the students. This teaching learning process helps teachers to review the effectiveness and make necessary adjustments as per the requirements of the class. Both online and offline system have already been introduced in the last academic session. It has been found that project writing and viva-voce have been popularized among the students and they are getting response in affirmative way. It also helps the students to secure high marks in the term end examination conducted by the University.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Under the guidance of UGC, the University of Kalyani has introduced CBCS . According to the under graduate syllabi in all discipline have incorporated the topic related to Ethics, Gender sensitization, Human values, Issues related to Environment and Sustainable Development. Being an affiliated college of the University of Kalyani we are following these entire curriculums.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>E. None of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 358 539 421">File Description</th> <th data-bbox="539 358 1445 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 539 524">URL for stakeholder feedback report</td> <td data-bbox="539 421 1445 524"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 524 539 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="539 524 1445 743"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 743 539 846">Any additional information(Upload)</td> <td data-bbox="539 743 1445 846"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<b>No File Uploaded</b>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>	Any additional information(Upload)	<b>No File Uploaded</b>	
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URL for stakeholder feedback report	<b>No File Uploaded</b>								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>								
Any additional information(Upload)	<b>No File Uploaded</b>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>E. Feedback not collected</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 985 539 1048">File Description</th> <th data-bbox="539 985 1445 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 539 1151">Upload any additional information</td> <td data-bbox="539 1048 1445 1151"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1151 539 1258">URL for feedback report</td> <td data-bbox="539 1151 1445 1258"><b>Nil</b></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<b>No File Uploaded</b>	URL for feedback report	<b>Nil</b>			
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Upload any additional information	<b>No File Uploaded</b>								
URL for feedback report	<b>Nil</b>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of sanctioned seats during the year</b>									
<b>1753</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1630 539 1693">File Description</th> <th data-bbox="539 1630 1445 1693">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1693 539 1760">Any additional information</td> <td data-bbox="539 1693 1445 1760"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1760 539 1863">Institutional data in prescribed format</td> <td data-bbox="539 1760 1445 1863"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>									
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>									



164	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is more concerned about the slow learners. The teachers are taking remedial classes for them. Maximum students of the college are coming from minority section and also from below poverty line. The teachers identified them and taking special care for them.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2439	12

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In this pandemic situation our college is providing study materials through online and students are in touch with the concerned teachers. Teachers are taking classes and also tutorials

through online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the time of uncertainty and constant fear amid the pandemic technology has been a source of life line and hope in many ways. The teachers of the institution used many platform like google meet, zoom cloud, whatsapp groups etc. to continue the process of learning for the students amid pandemic mainly email was used for both subjective and objective evaluation process. Model question of each subject and each paper were prepared which sent to diff. whatsapp groups for the students for the better preparation of final exam.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://jrm.org.in/doc/ICT%20ENABLED%20CLAS_SROOM.pdf">http://jrm.org.in/doc/ICT%20ENABLED%20CLAS_SROOM.pdf</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>12</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>0</b>	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super speciality / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>12</b>	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to CBCS the college takes internal assessment within stipulated time and followed the format as stated in the syllabi. The rechecking system of answer scripts and scrutinization has also maintained for transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is always maintaining the transparency for conducting internal examination. If any discrepancy or grievance arises then external examiner of the other colleges may check the answer scripts. But still this type of situation yet not come. The college is always maintaining the transparency for conducting internal examination. If any discrepancy or grievance arises then external examiner of the other colleges may check the answer scripts. But still this type of situation yet not come.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college provides an academic calendar for the session. Under the guide line of the University of Kalyani all the Programmes have introduced in Undergraduate level for the Arts. Among them literature, Humanities and Social Sciences are main.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In every academic session students attended the Under Graduate courses as per CBCS norms and they succeeded according to their achievements in examination. The Courses for which the students are preparing themselves are absolutely knowledgeable and beneficial for their academic mind setting. It also helpful for their job opportunity.

PO's, CO's of diff. subjects run by the college are regularly evaluated but the institution in dept. Teachers assess how far their outcome's have been accomplished. Further attainment of the course outcome is access through dept. meeting in which portions syllabus taught by the individual teachers presented along with the marks. Teachers keep a record of the performance of the students. Diff. activities like seminar, class test, and internal assessments plays a role in the evaluation of learning outcomes. Finally university exam. help in measuring the learning the attainment level. each dept. tries to find out if any marked diff. between class test and university level performance. Due to pandemic restriction on teaching learning at college teachers have evaluated the the students progress in online mood.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

494

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://jrm.org.in/student\\_feed.html](http://jrm.org.in/student_feed.html)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the pandemic period we could not able to organize awareness camp physically but some health related awareness campaign were declared through social media. The students, the teaching staff and the non- teaching staff were benefitted. In the college we have strictly maintained corona guideline as provided by the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**



awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread over 1.11 acres. It has own 2 buildings. It has a good green environment with a flower garden with few unique trees.

#### Learning space

Class rooms - 24

Classroom with ICT facilities- 2

Seminar Halls with ICT facilities- 2

Office room - 4

Total no. of computers - 37

Library - 1

Reading room - 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has facility for cultural activities and indoor games. Institution doesn't have own playground but Annual sports of college are organised in the adjacent Amtala High School play ground with the permission of the head of the school.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1022325

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has very advance system with LMS 5.5 software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

62367

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

133

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The students of the college are utilizing computer in library with internet facility. We are trying our best to open wi-fi free zone facility for them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1141368

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain library, classrooms, computers, master seminar hall, campus, etc, the foundational part is substantially executed by the finance committee placing the budget to the Governing Body for approval made for such facilities.

The Maintenance of Academic Facilities is done by the departmental heads and the library committee. Classrooms are maintained by the academic sub-committee. Master seminary hall is maintained by the cultural sub-committee, conducts regular seminars, workshops, and other programs to facilitate easeful participations of all. The library committee provides teaching-learning materials like text books, reference books, career guidance weekly, question papers of bygone years, maps, journals, periodicals, etc and places the requisitions of all academic requirements with provisional budget to the governing body and finance committee for their approval. For the purpose of bulk purchases, a tender call/ quotation is invited and for small purchases are done from the local vendors strictly following the government financial rules.

Maintenance of Physical Facilities is looked after by the office of the college such as non-stop power supply, plumbing, smooth functioning of computers, wooden furnitures, water supply and plumbing, building, gardening etc are well maintained following the appropriate channel. Maintenance of is done on a call basis if necessary.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2405

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

6

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
<p>The student council is an integral part of the college in terms of academic as well as institution. There is provision of students union in UG college in West Bengal which has to be constituted as per the notification by the Govt. of West Bengal under the supervision of College authority but since 2016, no students union is constituted as Govt. of west Bengal didn't declare any notification regarding students union election. However a group of students organized all the programs related to the students by a group of students who are selected by all HOD on the basis of merits, performance of extracurricular activities and further selected by the cultural sub committee and sports sub committee subject to the approval of IQAC and head of the institution.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)	
5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year	
0	

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As there is no registered alumni association in our college, the question of the contribution of the alumni does not arise.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In the year 1986 the college was established on the land donated by the local Jaminders and the initiative were taken by the local people along with the leadership of a political leader Late Jayanata Biswas. The vision for the establishment was to take the opportunity to touch the feet of higher education for the local

people irrespective of race , sex, caste and religion. Now we have eight departments of humanities, running successfully. The mission is to imparting the highest quality of education to a backward and poor people in a perfectly democratic and secular atmosphere, reaching out to the most downcast.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Though the college does not have a modernized MIS in place, collecting, aligning and integrating data is done through a traditional process aided by feedbacks, which generally meets the requirements of government systems and educational up gradation needs. Academic and administrative responsibilities are communicated through general notices, or letters in cases where individuals are concerned. The aforementioned Sub-committees are formed by nominating members from faculty and non - teaching staff and a convener among them. In the first meeting of each such committee, the Principal and Convener delineate the functions and scopes of the committee, which are then discussed until unanimous agreement. In addition, the Principal may form small committees for executing certain time - framed tasks like running examinations, cultural programmes seminars or workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution have some plan to introduce after understanding the circumstances for betterment. Besides better facility of library, the college would like to start new programme / courses in the science stream and have a plan to establish students' hostel. With the facility of better purified drinking water, the

college want to install solar energy panel to save electricity consumption.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated with the University of Kalyani and running under the guideline of UGC as stated by the West Bengal service rule for under graduate degree colleges. The governing body of the college is effectively working and all the academic and administrative committees are functioning as per rules.

Recruitment, promotion, transfer and other service-related matters of Teaching and non teaching staff are fully controlled by Govt. of West Bengal in accordance to West Bengal College Service rules. Recruitment of faculty members is done by the Govt. of West Bengal on recommendation of the College Service Commission. Curriculum designing and exam are decided by the affiliated university. The institution involves participation of Governing body IQAC teachers' council, non teaching staff for implementation of the policies and guidelines.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The students of the college are getting facilities of scholarship providing by the government of West Bengal. The teachers are maintaining pro-students attitude and taking care of them by providing books and necessary study materials. We are aware about the students those who are belongs to below poverty line and financial assistance fund is available for them within our limitation. The non-teaching staff are also cooperating with this initiative for the welfare as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

1



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching and non- teaching staff for CAS assesses the report submitted by the faculty to the IQAC coordinator and thereafter in the meeting of the IQAC it is measured whether his/her API Score has been fulfilled or not. If there is a scope for improvement they are advised to upgrade themselves.

Non teaching appraisal procedure as per norm of Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external audit of the college is conducted by the authorised chartered accountant who is nominated by the Higher education department ,Government of West Bengal. The external audit for the year 2019 -20 have been completed. The process of audit for the next 3 years will start as soon as the nominated auditor fixes the date. There is no provision of internal audit in our college. However, all incomes and expenditures are checked by bursar and

principal regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is not empowered to mobilize fund from private sources. For it's development the college is dependent on its own resources and funds from the state government. Excluding the salary component the college applies to the government for administrative approval stating the justification and fund requirement for academic infrastructure facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC continuously Undertakes the task of monitoring and suggesting quality improvements with regard to the development of the academic atmosphere of the college. It looks into the matters of classroom teaching both online and offline along with the process of conduction of periodic assessment of the teaching learning process. On the basis of these practices IQAC's initiative are as follows: . Regular assessment of faculty performance and appraisal with regard to career advancement scheme promotion. Contact of orientation program for students regarding different courses offered by the college along with acquainting them with the concept of attaining higher education. Timely assessment and review of the various works undertaken by different sub committees and cells and follow up actions are suggested Faculties wear encourage to take online mode of teaching during COVID pandemic and also incorporate blended mode of learning in classroom for the benefit of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is always in touch with academic subcommittee to review the continuous evaluation process attainment of the learning outcomes along with departmental extension activities related to the holistic development of the students. IQAC always advices to the college authority for improvements made for the preceding year with regard to quality and post accreditations quality initiatives. However various plans are yet to be fulfilled due to pandemic situations since 16th March 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**E. None of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality audit  
recognized by state, national or international  
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college promotes gender equity by organising different programs to generate awareness on equality at all levels. There are women cell, internal complaint cell in the form of a committee for prevention, prohibition, redressal of grievances against sexual harassments. Although fortunately no such incidents have been reported till date. Gender component has been introduced in the syllabus of different course programs offered in CBCS undergraduate classes. Faculty members are well acquainted with gender studies.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has always maintained liquid waste of toilets, washrooms, canteen through a pipeline directly connected to the safety tank.

To maintain the solid waste like papers, plastics, glass or organic wastes, college has placed several colorful dustbins at every nook and corner of the building to be collected and put in the dump pit in the college for recycling.

E-waste materials like empty toners, cartridge, outdated, non-functional computers or electronics etc that are generated from the college office, library is collected and stored in a room and not thrown away outside the campus but they are kept intact to ensure their safe recycling. However refilling system is done as far as practicable and old monitors, CPUs of desktops are repaired and reused.

Bio-degradable waste such as kitchen waste, leaves and waste papers are disposed in a pit for conversion into bio-compost for using as manure in the garden.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 607">Geo tagged photographs / videos of the facilities</td> <td data-bbox="529 506 1436 607" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 607 529 674">Any other relevant information</td> <td data-bbox="529 607 1436 674" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant information	<b>No File Uploaded</b>						
<b>7.1.5 - Green campus initiatives include</b>							
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>B. Any 3 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 1180 529 1245">File Description</th> <th data-bbox="529 1180 1436 1245">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1245 529 1346">Geo tagged photos / videos of the facilities</td> <td data-bbox="529 1245 1436 1346" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1346 529 1413">Any other relevant documents</td> <td data-bbox="529 1346 1436 1413" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Any other relevant documents	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photos / videos of the facilities	<a href="#">View File</a>						
Any other relevant documents	<b>No File Uploaded</b>						
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>							
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jatindra Rajendra Mahavidyalaya is committed to the India's legacy of plurality and diversity and takes varied initiatives throughout the year for the building of inclusive social, political and cultural environment in the locality. Our college holds a great cultural significance to the entire community where it is situated

as it being a centre of culture. Apart from strict academic and curricular activities, our college organises a number of cultural events such as birth anniversaries of great personalities, International Mother Language Day, Annual Cultural Fest, Folk Fest, Indian Independence Day and Indian Republic Day are observed with pomp and fervour through different cultural programmes. The chief motto of all these events is to make the students aware and proud about our culturally rich heritage.

We often seek students collaboration in fighting the some of the deadly social evils like dowry, early marriages, drug addiction, suicidal tendency etc.

For such social awareness, we hold rallies, processions and street corners in our locality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize the students and employees of the college to the constitutional obligations, values, rights, duties responsibilities of citizens, college takes all possible initiatives in organizing various events and programmes for moulding them to become a responsible citizen. The students are motivated to take part in the blood donation camp; study tours make students understand the importance of protecting the cultural heritage of our country.

Students have taken up many cleanliness drives in campus and nearby villages considering it as a responsibility of being a citizen. They have also taken up plantation drive to provide a clean and green environment.

The republic day is celebrated every year to highlight the importance of Indian constitution.

Independent day is celebrated on 15th August in every year to



highlight the struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**E. None of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates Independence day and Republic day during this year. The photos are in College Official Facebook Page. But Geo tagged photograph is not available.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE V

**Title:**Digital Literacy and E-Learning

**Objectives:**Increase awareness regarding the advantages of online learning platforms

**Context:**The COVID-19 period in 2020 caused major changes in all aspects of us. The use of e-learning platforms like Google Meet etc. during this period initiated for awareness of usefulness of digitalization.

**Practice:**

1. Classes have been scheduled on online platforms like Google Meet etc.
2. Assignments and assessments have been conducted through online after the delivery of online lectures.

**Success Evidence:**Teaching-learning digitalization method from 2019 has helped the institution to overcome successfully with the online education challenges.

**Problems Encountered:**Students sometimes hesitate to participate in online classes.

### Best Practice VI

**Title:**e-Counseling to promote mental wellness of the students

during COVID pandemic.

**Objectives:**To provide emotional support and foster resilience among students amidst the pandemic, equipping them with coping skills.

**Context:**College closed during the pandemic; online class were taken. But students were anxious and distorted.

**Practice:**College conducted e-counselling sessions for students' mental health needs.

**Success Evidence:**The initiative witnessed a significant improvement in student attendance and participation in online classes following counselling sessions.

**Problems Encountered:**The digital divide led to unequal outcomes, with affluent students benefited more, the poorer remain stunted.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jatindra Rajendra Mahavidyalay is committed for effective curriculum delivery to students of all socioeconomic background and takes utmost care in completing the syllabus in the classroom. But, 2020-21 academic session has been difficult as offline classes were suspended. However, college authority in collaboration with IQAC and routine committee had designed routine for online classes, catering to the requirement of class distribution as per CBS syllabus. Online classes were regularly taken for the whole academic year. Most of the online classes were conducted via Google Meet. Although, some classes were taken through WhatsApp group. Additionally, the college organized vaccination drives for the students as well as for the local

community. Our college also provided food relief to the village Jota, Narendra pur, Raidighi block, at the Sundarbans locality, to relieve the victims due to severe cyclone (YASS). Moving forward Jatindra Rajendra Mahavidyalaya commits to academic excellence and is ready to tackle future challenges.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Provide training to students to facilitate their proficiency in computer applications for future employment opportunities
2. Organize yoga training and workshop to promote general fitness and healthy style of living.
3. Initiatives are to be taken to introduce value added/add on courses.
4. MOU's are to be signed with the neighboring colleges for the exchanges of faculty members and students.